



Inspection checklist

for ice-free scaffolds

as per employers' liability insurance association provisions

In accordance with the provisions of the German Ordinance on Industrial Health and Safety (BetrSichV) Section 14 (Inspecting work equipment) and the German Workplace Ordinance Section 4 (Workplace maintenance), the employer must ensure that the work equipment and workspaces provided are regularly inspected. The purpose of this inspection is to be certain of the lawful condition and safe function of the aforementioned. The interval between inspections depends on the operating conditions (frequency of use, load during use, incidence and severity of faults identified in previous inspections).

– The inspection should be performed at least once per year
and only ever by a suitably **qualified person** –

Inventory no.:

Department/site:

Manufacturer/dealer:

Date of manufacture:

Item no.:

Name/department of inspector:

Design:

Scaffold type:

☐ Working scaffold (facade scaffold with step access)

Design variant:

☐ 6 m ☐ 9 m ☐ 12 m ☐ 15 m

☐ Other _____

Railing extension set:

☐ included (lower platform can be used) ☐ not included

Load class:

☐ 3 (2 kN/m²) ☐ Other

Width class: ☐ W06

☐ Other

Other traffic safety features: ☐ Roadworks signs ☐ Beacons ☐ Flashing lights ☐ No stopping ☐ Other

Notes (e.g. modifications, repairs):

Inspection criteria	1st inspection	2nd inspection	3rd inspection	4th inspection	5th inspection
Check the entire ice-free scaffold is:					
Not missing any parts (refer to parts list)	OK not OK	OK not OK	OK not OK	OK not OK	OK not OK
Accompanied by assembly instructions and instructions for use	OK not OK	OK not OK	OK not OK	OK not OK	OK not OK
Stable (assembly, supports, ground anchor compliant with instructions)	OK not OK	OK not OK	OK not OK	OK not OK	OK not OK
Free of sharp edges, splinters, burrs	OK not OK	OK not OK	OK not OK	OK not OK	OK not OK
Free of heavy soiling	OK not OK	OK not OK	OK not OK	OK not OK	OK not OK
Not missing any fastenings (screws, rivets, etc.) and these are all fastened securely	OK not OK	OK not OK	OK not OK	OK not OK	OK not OK
Fitted with complete and legible safety signs	OK not OK	OK not OK	OK not OK	OK not OK	OK not OK

Check the scaffold parts (posts, scaffold tubes, platforms, etc.) are:					
Free from deformations, bends, cracks	OK not OK	OK not OK	OK not OK	OK not OK	OK not OK
Securely attached/connected	OK not OK	OK not OK	OK not OK	OK not OK	OK not OK
Free from corrosion	OK not OK	OK not OK	OK not OK	OK not OK	OK not OK

Check the access steps, including handrails , are:					
Fully connected at the step/rail	OK not OK	OK not OK	OK not OK	OK not OK	OK not OK
Safe to step on (profiling)	OK not OK	OK not OK	OK not OK	OK not OK	OK not OK
Undamaged (no bends/cracks)	OK not OK	OK not OK	OK not OK	OK not OK	OK not OK
Free from corrosion	OK not OK	OK not OK	OK not OK	OK not OK	OK not OK
Securely attached at the handrails	OK not OK	OK not OK	OK not OK	OK not OK	OK not OK

Inspection result					
Ice-free scaffold OK	OK not OK	OK not OK	OK not OK	OK not OK	OK not OK
Ice-free scaffold restricted – repair required	OK not OK	OK not OK	OK not OK	OK not OK	OK not OK
Ice-free scaffold restricted – scrap	OK not OK	OK not OK	OK not OK	OK not OK	OK not OK

Inspection completed					
Date					
Signature					

Label applied					
Date					
Signature					

Next inspection due					
Date (write month/year on inspection sticker)					

Comments: